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11 September 2009

NOTICE OF MEETING

A meeting of the **AUDIT COMMITTEE** will be held in the **COUNCIL CHAMBER, KILMORY, LOCHGILPHEAD** on **FRIDAY, 18 SEPTEMBER 2009** at **11:00 AM**, which you are requested to attend.

Nigel Stewart
Director of Corporate Services

BUSINESS

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST (IF ANY)**
- 3. MINUTES**
Audit Committee 26 June 2009 (Pages 1 - 6)
- 4. ANNUAL REPORT BY AUDIT COMMITTEE 2008 - 2009**
Report by Internal Audit Manager (Pages 7 - 14)
- 5. AUDIT COMMITTEE AWAY DAY - 29 MAY 2009**
Report by KPMG (Pages 15 - 40)
- 6. PROGRESS REPORT ON INTERNAL AUDIT PLAN 2009 - 2010**
Report by Internal Audit Manager (Pages 41 - 44)
- 7. AUDIT SCOTLAND NATIONAL REPORTS TO AUDIT COMMITTEE 2009 - 2010**
Report by Internal Audit Manager (Pages 45 - 82)
- 8. THE AUDIT COMMISSION (2009) REPORT "DRUG AND ALCOHOL SERVICES IN SCOTLAND" - PROGRESS REPORT FOR COUNCIL**
Report by Director of Community Services (Pages 83 - 88)

- 9. ASSET MANAGEMENT IN LOCAL GOVERNMENT**
Report by Director of Operational Services (Pages 89 - 104)
- 10. EXTERNAL & INTERNAL AUDIT REPORT FOLLOW UP 2009 - 2010**
Report by Internal Audit Manager (Pages 105 - 122)
- 11. PORT ASKAIG REDEVELOPMENT**
Report by Internal Audit Manager (Pages 123 - 160)
- 12. INTERNAL AUDIT REPORTS TO AUDIT COMMITTEE 2009 - 2010**
Report by Internal Audit Manager (Pages 161 - 194)
- 13. PERFORMANCE MANAGEMENT**
Report and Presentation by Chief Executive (Pages 195 - 214)
- 14. RISK MANAGEMENT AND BUSINESS CONTINUITY STRATEGY**
Report and Presentation by Governance and Risk Manager (Pages 215 - 216)
- 15. DRAFT CODE OF CORPORATE GOVERNANCE**
Report by Director of Corporate Services (Pages 217 - 256)
- 16. REPORT ON THE 2008 - 2009 ACCOUNTS AUDIT**
Report by Grant Thornton, UK LLP, External Auditors (to follow)
- 17. EXTERNAL AUDIT PROGRESS REPORT**
Report by Grant Thornton UK LLP, External Auditors (Pages 257 - 258)
- 18. INTERIM MANAGEMENT REPORT**
Report by Grant Thornton UK LLP, External Auditors (Pages 259 - 278)

AUDIT COMMITTEE

Councillor Gordon Chalmers
Councillor David Kinniburgh
Councillor James Robb
Christopher Valentine

Councillor Mary-Jean Devon
Councillor Andrew Nisbet
Ian M M Ross

Contact: Fiona McCallum

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